Article Title: Management System in Aviation: Lessons in Aviation Safety

First Author1, Second Author2[[1]](#footnote-1)\*, and Third Author1

Omit all professional titles and/or degrees (e.g., Dr., Rev., PhD, MA).

Affiliations of authors

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Abstract

By standard convention, abstracts do not contain citations of other works. If you need to refer to another work in the abstract, mentioning the authors in the text can often suffice. An abstract quickly summarizes the main points of the paper that follows it. The APA 7 manual does not give explicit directions for how long abstracts should be, but it does note that most abstracts do not exceed 250 words (p. 38).

***Keyword*:** The keyword list should have its first line indented 0.25 inches. Write a list of keywords written in lowercase (except for proper nouns) and separated by commas. Do not place a period at the end of the list.

Introduction (Heading Level 1)

A typical paragraph must consisted of atleast two sentences. First paragraph after level 1 heading should not be indent.

The corresponding paragrapghs must be intendent at 0.25. In-text citations must follow American Psychological Association (APA) Manual of Publication seventh edition. Moreover, all in-text citations must have a reference in the list and vice versa.

Kindly proofread the article before submission to avoid grammatical errors. You can use numbered or bulleted list where necessary (preferably numbered list). APA generally does not encorage to use footnotes. Therefore, please try to avoid footnotes.

Spell out abbreviations the first time you use them, except in cases where the abbreviations are very well- known e.g., CIA.

When you borrow a quote from an external source, you need to provide the location of the quote in the document (page number) in the parenthetical. Quotations less than 40 words are placed within text using quotation marks “For instance”.

Quotations longer than 40 words should be formatted as block quotations. Indent the entire passage 0.25 and present the passage without quotation marks. Any relevant page numbers should follow the concluding punctuation mark. If the author and/or date are not referenced in the text, as they are here, place them in the parenthetical that follows the quotation along with the page numbers.

Word limit of a typical article (including tables, figures, and references should not exceed 7000.

Method (Heading Level 1)

Sample/Participants (Heading Level 2)

Second-level headings are flush left, bolded, and written in title case. Each paragrapghs after level 2 and level 3 must be intendent at 0.25.

Measures

Self-Efficacy Scale (Level 3)

Third level headings are flush left, bolded, written in title case, and italicized. Avoid unnecessary headings.

Italicize the anchors of scales or responses to scale-like questions, rather than presenting them in quotation marks. Do not italicize numbers if the scale responses are numbered.

**Heading Level 4.** Fourth-level headings are bolded, written in title case, and punctuated with a period. They are also indented and written in-line with the following paragraph. Start the paragraph immediately after heading.

***Heading Level 5.*** Start the paragraph immediately after heading.

Procedure

Result

Provide brief description of the table/figure before explaining the content in the table. Make sure that a particular table/figure is necessary. Tables and figures are numbered sequentially (i.e., 1, 2, 3 ...). They are identified via a second-level heading (flush- left, bold, and title case) followed by an italic title that briefly describes the content of the table or figure

Table 1

Descriptive Statistics (Upper Case Lower Case)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Scales | *α* | *k* | *R* | *M* | *SD* | *LL* | *UL* | Gen | Age |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

*Note.* Help to read the table. For instance, Gen = Gender (1 = female, 2 = male). \**p* < .05. \*\**p* < .01. \*\*\**p* < .001.

Table and figure notes are preceded by the label "Note." written in italics. General notes that apply to the entire table should come before specific notes (indicated with superscripted lowercase letters that correspond to specific locations in the figure or table. Table notes are optional.

When a table is so long that it stretches across multiple pages, repeat the column labels on each new page.

When presenting decimal fractions, put a zero in front of the decimal if the quantity is something that can exceed one (like the number of standard deviations here). Do not put a zero if the quantity cannot exceed one (e.g., if the number is a proportion). Statistical symbols of English alphabets must be italics in the whole article (i.e., main text body, tables, and figures).

Figure 1

Title of Figure (Upper Case Lower Case)

Put your figure as a group or as a picture (font size in figure must be Times New Roman). If your figure is a graph then don’t forget to provide axis titles also.

*Note.* Write figure notes if necessary

Discussion

Conclusion (Heading Level 2)

One concise paragraph of 150-200 words.

References

Reference list of a typical article should not exceed 50 (exception for review article). Follow APA 7 for references

**Journal Article**

Bashir, S., & Khan, M. I. (2022). Challenges of work-life balance for women academics: a case study of universities in Lahore, Pakistan. *UMT Education Review*, *5*(2), 00–00. <https://doi.org/10.32350/uer.52.01>

**Book**

Peterson, C., & Seligman, M. E. (2004). Character strengths and virtues: A handbook and classification (Vol. 1). Oxford University Press.

**Book Chapter in Edited Book**

McCormack, B., McCance, T., & Maben, J. (2013). Outcome evaluation in the development of person-centred practice. In B. McCormack, K. Manley, & A. Titchen (Eds.), *Practice development in nursing and healthcare* (pp. 190-211). John Wiley & Sons.

**Webpage Reference**

***Webpage with Group Author***

World Health Organization. (2018, March). *Questions and answers on immunization and vaccine safety*. <https://www.who.intlfeatures/qa/84/en/>

***Webpage with Individual Author***

Aubrey, A. (2019, December 12). *How to reduce food waste*. NPR. <https://www.npr.org/2019/12/10/786867315/how-to-reduce-food-waste>

***Webpage on News Website (Online News Article)***

Avramova, N. (2019, January 3). *The secret to a long, happy, healthy life? Think age-positive*. CNN. <https://edition.cnn.com/2019/01/03/health/respect-toward-elderly-leads-to-long-life-intl/index.html>

**Report Reference**

***Report with Group Author***

Canada Council for the Arts. (2013). *What we heard: Summary of key findings: 2013 Canada Couneil's Inter-Arts Offiee consultation.* <https://publications.gc.ca/collections/collection_2017/canadacouncil/K23-65-2013-eng.pdf>

***Report with Individual Author***

Segaert, A., & Bauer, A. (2015). *The extent and nature of veteran homelessness in Canada*. Employment and Social Development Canada. <https://www.canada.ca/en/employment-social-developmentlprograms/communities/homelessness/publications-buIletins/veterans-report.html>

Author Contribution

Add contribution of each author in the manscript using [CRediT](https://credit.niso.org/) Taxonomy.

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Declare conflicts of interest or state “The authors declare no conflict of interest.”

Data Avaliability Statement

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Funding Details

Please add: “This research received no external funding” or “This research was funded by NAME OF FUNDER, grant number XXX”.

**Use of Generative AI**

Declare that you do not use any AI software for this research.

Appendix

You may also use appendices to present material that would be distracting or tedious in the body of the paper. In either case, you can use simple in-text references to direct readers to the appendices.

1. \* Corresponding Author: Insert email Address of corresponding author here [↑](#footnote-ref-1)